

Confirmation regarding the exercise of public rights

Parish Council name: \_\_\_\_\_ Blithfield Parish Council \_\_\_\_\_

The Parish Council must inform the electorate of an exact 30 working day period during which public rights may be exercised.

The inspection period must commence no later than 1 July 2021.

The elector's rights must start one day after the annual return has been published on your website (or other free to access website used by the Council) with the statutory notice at Attachment 3.2. Publication of the annual return must be as soon as practical after the unaudited annual return has been approved by the Parish Council.

Working days are defined as Monday – Friday. They do not include Saturdays, Sundays and Bank holidays.

The inspection period commences on: \_\_\_\_\_ 1<sup>st</sup> July 2022 \_\_\_\_\_

And ends on: \_\_11<sup>th</sup> August 2022 \_\_\_\_\_

Signed: \_\_\_\_\_ *Fiona Shipley* \_\_\_\_\_ Date: \_\_\_\_\_ 13.05.2022 \_\_\_\_\_

Position held: \_\_\_\_\_ Clerk/RFO \_\_\_\_\_

## WHAT COUNCILS NEED TO DO TO ADVERTISE THE AUDIT

The Local Audit and Accountability Act 2014 as summarised in the Accounts and Audit (England) Regulations 2015 (*Statutory Instrument No. 234*), and subsequent amendments and the Code of Audit Practice require that:

1. The accounts to be audited (the Annual Return) and other documents such as books, deeds, contracts, bills, vouchers and receipts relating to them must be made available for inspection by any person interested on reasonable notice, during a period of 30 working days selected by the Parish Council. MHCLG have clarified that the March 2021 amendment to the regulations unintentionally allowed smaller authorities until 1 August 2021 to start the period of public rights and they have confirmed that this should only apply to principle authorities with smaller authorities required to start the period no later than 1 July 2021. MHCLG are seeking Ministerial approval to correct the regulations so SAAA have designed the AGARs and we have written this guidance on the assumption this is granted. In any event, there is no barrier on a smaller authority publishing the AGAR and starting the public rights period earlier than the deadline.
2. The notice advertising the inspection period must be published with the accounts and must state:
  - (1) The period of 30 working days during which the Annual Return, and other documents referred to in paragraph 1 above will be available for public inspection;
  - (2) Details of the manner in which notice should be given of an intention to inspect the accounts and other documents;
  - (3) The name and address of the auditor; and
  - (4) The provisions contained in section 26 (inspection of documents and questions at audit) and section 27 (right to make objections at audit) of the Act

The Parish Council may wish to use the template at attachment 3.2 to advertise the audit.

Please see the link below for the original regulation, the update to make special arrangements for 2019/20 due to the implications of COVID-19 and the March 2021 update.

[http://www.legislation.gov.uk/uksi/2015/234/pdfs/uksi\\_20150234\\_en.pdf](http://www.legislation.gov.uk/uksi/2015/234/pdfs/uksi_20150234_en.pdf)

<http://www.legislation.gov.uk/id/uksi/2020/404>

<https://www.legislation.gov.uk/uksi/2021/263/regulation/1/made>

Local council name: \_\_\_\_\_ Blithfield Parish Council \_\_\_\_\_

## Notice of appointment of date for the exercise of public rights

### Accounts for the year ended 31<sup>st</sup> March 2021

The Local Audit and Accountability Act 2014, and  
The Accounts and Audit (England) Regulations 2015 (SI 234)

<p>1. Date of announcement: _13.05.2022_____</p> <p>(a)</p> <p>2. Any person interested has the right to inspect and make copies of the accounts to be audited and all books, deeds, contracts, bills, vouchers and receipts relating to them. For the year ended 31 March 2021 these documents will be available on reasonable notice on application to:</p> <p>(b) ___Fiona Shipley – 01889 500223 or <a href="mailto:blithfieldpc@gmail.com">blithfieldpc@gmail.com</a></p> <p>_____</p> <p>commencing on (c)      1<sup>st</sup> July 2022 _____</p> <p>and ending on (d)      11<sup>th</sup> August 2022_____</p> <p>3. Local Government Electors and their representatives also have:</p> <ul style="list-style-type: none"><li>• the opportunity to question the auditor about the accounts; and</li><li>• the right to make objections to the accounts or any item in them. Written notice of an objection must first be given to the auditor and a copy sent to the Authority (f).</li></ul> <p>The auditor can be contacted at the address in paragraph 4 below for this purpose during the inspection period at 2 above.</p> <p>4. The audit is being conducted under the provisions of the Local Audit and Accountability Act 2014, the Accounts and Audit (England) Regulations 2015 and the National Audit Office' Code of Audit Practice. Your audit is being carried out by:</p> <p>The Corner, Bank Chambers, 26 Mosley Street, Newcastle upon Tyne, NE1 1DF</p> <p>5. This announcement is made by (e))___Fiona Shipley – Clerk/RFO_____</p>	<p>(a) Insert date of placing of this notice on your website.</p> <p>(b) Insert name, position and contact details of the Clerk or other person to whom any person may apply to inspect the accounts.</p> <p>(c) And</p> <p>(d)The inspection period must be 30 working days in total and commence no later than 1 July 2021.</p> <p>(e) Insert name and position of person placing the notice</p>
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