

MINUTES a meeting held on Thursday 4th November 2021, at the Admaston Village Hall, School Lane, Admaston WS15 3NH. The meeting commenced at 7pm.

Present: Cllr Atkins, Cllr Hulme, Cllr Vernon, Cllr P Massey, Mr Reeves, Mr Riley, Mr and Mrs James and the Clerk.

Chairman welcomed new clerk.

21.11.001 APOLOGIES AND APPROVAL OF ABSENCES – Cllr K Massey - APPROVED

21.11.002 TO RECEIVE DECLARATIONS OF INTERESTS AND TO CONSIDER REQUESTS FOR DISPENSATIONS. - NONE

21.11.003 TO RESOLVE THE MINUTES OF the PARISH MEETING HELD ON 2nd September ARE A CORRECT RECORD - RESOLVED

21.11.004 PUBLIC PARTICIPATION*

Mr Reeves updated the Meeting regarding Broadband. The Booth Hamlet will join the existing installation. Work continues to ensure stage 2 is delivered.

Mr Fabricant MP is willing to attend a Parish Council meeting and continues to liaise with Open Reach.

Mr and Mrs James requested the Parish Council report the concerns regarding speeding of heavy goods vehicles on Leigh Lane.

21.11.005 TO RECEIVE AN UPDATE ABOUT PROGRESS OF RESOLUTIONS FROM PREVIOUS MEETING

Broadband – Update

See Public Participation for update.

Councillors discussed the grants and funding available. A resident, Jon Woods, is ensuring that all grant funds are allocated to the correct phase of the project. Funding claimed by residents is currently £120k, however the current project costs are estimated at £70k.

Clerk to write to Mr Woods regarding the £50k difference and how it will be applied to the overall project.

Western Power – transformer upgrade – Consider and Approve

Cllr Hulme updated the meeting regarding the costs of 3 phase transformer, £4k which is approx. £275 per household. But does not include the line to the houses. Parish Council recommends residents negotiate with the company directly.

Queen’s Platinum Jubilee – Consider and Approve quotation for Gas Lantern, venue and registration of event

a) Bullfinch provided a quote for a complete Beacon Kit - £490 +VAT

<https://bullfinch-gas.co.uk/beacons-and-eventtorches/beacons/platinum-jubilee-beacon-detail>

Councillors discussed the cost and RESOLVED for the Clerk to gain a further quote for the Burner, Hose, 2m Stand (with anchor) only.

b) Beacon to be registered: RESOLVED for clerk to complete form

<https://www.queensjubileebeacons.com/>

c) Venue – 2nd June 2022 at 9.15pm, Bagots Park, Behind Admaston Village Hall, School Lane, Admaston WS15 3NH.

d) Discussion took place on possible gift for Children in the Village.

Cllr P Massey will create a committee to investigate cost of commemorative coins and establish number of children under 18 in the Parish. The Committee will comprise, two representatives from Parish Council, two representative from WI, two representatives from Village Hall, 2 representatives from PCC. The Committee will update the January Parish Council meeting. Mr James offered coin display cases for the gift.

e) Hog Roast discussed and details will be brought to January meeting.

21.11.006 HIGHWAYS – CONSIDER ISSUES AND APPROVE ACTIONS

a) Consider the creation of a Highways Log and Councillors to provide Clerk with postcode for all pot holes that are causing an issue –RESOLVED to create.

First pot hole to report is by Gas Works, at eastern end of Lea Lane, ST18 0LU.

b) Consider gaining an update from SCC regarding railings on Newton Hurst Lane. Clerk to gain quote for railings if SCC unable to provide –RESOLVED to gain update from SCC.

c) Consider gaining an update on Watering Pit corner – Newton – Clerk to gain update from SCC for next meeting. RESOLVED.

d) Consider Cattle Grid – Church Lane – Discuss options.

Cllrs updated meeting, the area is an adopted road, therefore report to SCC for repairs to be carried out.

e) Consider information provided by Neighbourhood Watch, with regards to the Launch of Say No to ASB Campaign. www.ourwatch.org.uk/asb

Cllrs discussed campaign – agreed that two areas of concern, Blithfield Reservoir causeway and Booth Lane, by Blyth Inn on Tuesdays and Thursdays.

Cllrs RESOLVED to write to Ben Adams, Police Commissioner and suggest that Police issue section 59 to drivers for anti social driving. Clerk to contact landlord of Blyth Inn requesting they inform drivers of the concerns of residents.

21.11.007 BUDGET 2022-2023 – CONSIDER AND APPROVE

a) Budget produced by Clerk/RFO and sent to all Councillors 21.10.2021.

Budget discussed and agreed to add funds for Commemorative Coins for Queens Jubilee.

Discussion took place regarding bank accounts. RESOLVED to close Village Hall Account and pay funds to the Village Hall at end of financial year.

b) Budget amount to be considered by Council. £4712. Councillors voted unanimously to accept budget.

21.11.008 PRECEPT 2022-2023 – CONSIDER AND APPROVE AMOUNT TO BE REQUESTED FROM EAST STAFFORDSHIRE BOROUGH COUNCIL (ESBC)

a) Precept to be requested based on Budget approval – Reference 21.11.007 is £4712. Unanimous vote – RESOLVED.

21.11.009 TO CONSIDER PLANNING APPLICATIONS AND RECEIVE PLANNING DECISIONS:

NEW:

P/2021/01192 - Blithfield Park Farm Lea Lane Admaston Rugeley WS15 3NL - Erection of a first floor front extension, front dormer window, removal of chimney on side elevation and alterations to fenestration, erection of a veranda on the rear elevation, addition of cladding and painting of brickwork. No comment to be added.

DECISIONS:

P/2021/01111 - Paris Flat The Old Rectory Blithfield Church Road Admaston Staffordshire WS15 3NL - Crown lifting by 2.5m and crown reduction of 5m and thinning of two cherry trees and crown lifting by 2.5m and crown reduction of 2m and thinning of one oak tree – APPROVED.

21.11.0010 TO RECEIVE ORAL REPORT FROM BOROUGH/COUNTY COUNCILLOR - NONE

21.11.0011 FINANCE – TO CONSIDER & AUTHORISE PAYMENTS OF LIST BELOW AND RECEIVE FINANCIAL UPDATES:

Lloyds Bank – letter providing new address and Council Administration Standing Order sent. PAYE set up for Parish Council, but awaiting password from HMRC
Brightpay set up for Parish Council HMRC submissions.

Ref/Cheque	Item	Amount
14/517	Council Administration – October 2021	£199.85
Received after Agenda issued		
15/516	Mrs VRE Gibson – 16gb memory stick for file back up	£11.99
16/518	MARCHINGTON IT Computer service	£45
Bank Balances	Date	
Lloyds Ref 054	18.10.2021	£8389.49
Lloyds Ref 575	18.10.2021	£2214.52
Lloyds Ref 282 – Village Hall	29.09.2017	£284.68

21.11.0012 CORRESPONDENCE

Tree Planning Applications in Admaston Conservation Area – reply from East Staffordshire Borough Council (ESBC) received 01.10.2021 – Councillors considered the reply and RESOLVED to write to ESBC.

Staffordshire Lieutenancy sent email regarding 2022 Platinum Jubilee

Policing and Fire and Rescue In Staffordshire – Survey for residents to complete by visiting the PFCC website before the 23rd November 2021: <https://staffordshire-pfcc.gov.uk/get-involved/have-your-say/> - put on website 28.10.2021

21.11.0013 CLERK REPORT

Asset Register created and will be ratified in January Meeting.

How to report a pot hole information put onto website

How to Guide created and put on website.

Noticeboards in Parish – Cllr Hulme will update Admaston, Cllr Atkins will update Newton and Cllr Vernon will update Dapple Heath.

Council Laptop this required a service.

21.11.0014 COUNCILLORS REPORTS – ITEMS FOR NEXT AGENDA (information only)

Road signage within Parish that need clearing and vegetation removal:

Hedge on left hand side of Leigh Lane/B5031.

Hedge by The railings on Severn Trent land.

Hedge on Colton side/Parkinson Corner Lea Lane.

Councillors would like to thank the resident who cleared Newton Hurst Lane.

21.11.0015 STAFFING MATTERS - PUBLIC EXCLUDED (Public Bodies (Admissions to meetings) Act 1960)

a) Clerk contract signed.

The Next Parish Council meeting will be held on 13th January 2022 at 7pm. The meeting was formally closed at 20.40

Signed.....