

**BLITHFIELD PARISH COUNCIL**  
**Minutes of the Ordinary General Meeting dated 3 November 2017**

**Present:** Mr A Vernon (Chairman), Mr S Hulme, Mrs P Massey, Mr P Atkins, Mrs D Clarke (Clerk) and from the Parish, Mr P Riley

**Apologies:** Mr D Leech

**Councillors Declared Interests:** Mr A Vernon regarding Matters Arising item

**Minutes:** Minutes of the Ordinary General Meeting dated 1 September 2017 were agreed and signed. The minutes of the Special Meeting dated 13 September 2017 were agreed and signed.

**Matters Arising**

St Leonards Church – Churchyard Maintenance. It was agreed to make a yearly grant of £200 towards the upkeep of the churchyard. The grant is reviewable on a yearly basis, in line with the procedure used for reviewing the charity donations.

**Planning Applications**

P/2017/00984 Reduce crown canopy by 5m off the height and 3m off the sides of one Beech tree, Blithfield House, School Lane, Admaston – No objection from ESBC  
27 September 2017

P/2017/00580 Conversion of existing stable to provide ancillary domestic accommodation, Vaughans Lane Farm, Lea Lane, Newton – ESBC permits 29 September 2017

P/2017/00584 Listed Building application for the conversion and alterations of existing stable to provide ancillary domestic accommodation including replacement floors, alterations to roof, replacement windows, enclosure of north east elevation by the installation of glazed screen, Vaughans Lane Farm, Lea Lane, Newton – ESBC grants Listed Building consent 29 September 2017

**Financial**

Payments Received

	£
ESBC	2,079.50

Payments Made

Mrs D Clarke – expenses to 31 August 2017	138.91
Mrs D Clarke – 6 months' salary to 30 September 2017	1,002.70
Mr P Riley – repairs to light in Newton defibrillator box	30.00

**Correspondence**

Stafford Borough Council – Call for Sites and Supplementary Planning Documents Consultation. Concern was expressed that some sites may be close to our Parish boundary. The Clerk to check with Colton and Hixon Parish Councils and ask them to inform us of any changes made in the future.

SPCA Annual General Meeting – Agenda, Annual Report and Accounts

Staffordshire County Council – Definitive Map and Statement for ESBC. Discussion took place regarding the five public rights of way within the Parish. The Clerk to inform Staffordshire County Council of the unstable stile at the entrance to one path and the overgrown state of another. It was also agreed that the Clerk request the County Council that the path at the side of the allotments off School Lane Admaston be added to the list.

**Any Other Business**

Notice Boards – It was agreed to purchase two more notice boards, one for Newton and one for Dapple Heath

Lengthsman – It was agreed to employ the services of a lengthsman to be funded directly by the Parish Council

**Public Questions**

Heart Start – Discussion took place regarding arranging some more courses for Blithfield residents.

**Next Meeting**

The next Ordinary General Meeting is scheduled to take place on Friday 5 January 2018

There being no further business the Chairman declared the meeting closed at 7.45 p.m.

Signed ..... Date .....